

Approved by the board on Feb 17th, 2016

Grace Christian School Board Meeting Minutes January 25th, 2016

Meeting called to order 6:32pm

Opening Prayer

Board Members in Attendance: Ken Housh, Matthew Sexton, Brian Bradshaw, Scott Reeve, Kieth Parritt, Dan DesRosiers, and Joe Pepple.

Head of School: Todd Zimmerman

Visitors: Laurie Jewell, Matt Thompson, Jodi Thompson, Sheryl Bontrager, Richard Kiser, and Heather Hess.

Finance Report

Budgeting for 2016/2017 - Final Budget meeting on February 13th from 8:00am - 11:00am

Reviewed the Profit and Loss Budget - Discussion on budget vs actual.

Motion to approve December financial report - Motion by Scott Reeve, Second Ken Housh.

The next finance meeting TBD due to Board Meeting date change. Ken will e-mail the board members the date of the next meeting.

Discussion on how tight finances are for January and February. Todd is not approving any purchases at this point.

Motion to approve the financial audit as completed by Gabridge and Company by Kieth Parritt, Seconded by Dan DesRosiers

Chemical Bank Line of Credit - Currently there is \$85,000 on line of credit - Motion to renew line of credit with the current limit of \$100,000 and signers to remain the same as previous year by Ken Housh, Seconded by Scott Reeve

Minutes Review and Approval

Review and discussion on November open meeting minutes. Motion for approval of the meeting minutes: Motion to approve by Kieth Parritt, Second by Ken Housh

Chairman's Report

Next Board Meeting: Wednesday, February 17th 6:30pm

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March 8th is the annual meeting - Committee chairs will be tasked with reporting to the association during the meeting.

Principal Zimmermans Report

Reviewed current enrollment numbers and discussed possible new family

Athletic Director - Jodi Thompson is taking a new position. Todd will begin searching for a replacement using the ACSI requirements.

Family Night of Prayer - Begins on February 1st for 40 days.

Homeland Security - Visited the school and reviewed the school procedures.

Homecoming - Next week February 6th

Past Due Accounts - Discussion on past due accounts and changing collections agencies.

GCS Students Honored - Lidia and Ruthie Stalcup won 1st place in the DAR essay contests. Sarah Cray (alumni 1999) awarded LMC Scholarship from DAR.

Building and Grounds Report

Siding issue on the building - Once material comes in the group will install.

Lighted school sign on the North Side not working. MDOT made aware of the issue.

Front sign repair cost in from contractor at \$513.42. Discussion on solar lights as a temporary solution.

Parking lot lights being installed by AEP - Scheduled to be installed by Jan 29th.

Leak in the 4th Grade ceiling - Leaking from the drain on the flat roof.

Reflective signs installed at the entrance of the school at the road.

Discussion on snow removal during the early morning for early care.

Roof leak in the girls locker room in Gymnasium.

Building and Grounds Meetings are on the 3rd Monday of every month.

Discussion on morning drop-off and how to alleviate the congestion. Todd is reviewing a new policy for parents dropping off kids.

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Academic Report

Last meeting was on the 8th of December. Reviewed the health program during the meeting.

Next meeting scheduled for TBD - Dan Desrosiers will update

Advancement Committee Report

Constant Contact e-mails will be sent out beginning next week.

Reviewed grant submissions.

Auction - 155 items already donated - Moving forward.

Golf Event - Moving forward.

Discussed fund raisers and alternatives. Discussion on the rummage sale.

Technology Report

Researching internet speed upgrades and server costs for upgrade.

Grant Updates

Upton Grant - Working on recruiting donors for the \$5000 matching grant - Basic phone system purchase

Palisades/Entergy Grant - No update. November award.

Fruehauf Foundation Grant - Fruehauf denied the initial submission, received feedback and encouraged to resubmit.

Meijer Grant - Working on writing grant.

Enlisting professional help with grant writing.

Nominating Committee

Brian Bradshaw and Gary Bluschke

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New Business

None.

Open Portion of the meeting ended at 7:57 pm. Closed portion of the meeting began at 8:02.