

**Approved on September 28th, 2015**  
**Grace Christian School Board Meeting Minutes**  
Date: August 24th, 2015

Meeting called to order 18:32

**Opening Prayer**

Board Members in Attendance: Steve Levi, Gary Bluschke, Matthew Sexton, Brian Bradshaw, Scott Reeve, and Keith Parritt.

Head of School: Todd Zimmerman

Visitors: Kim Lane, Lucas Vela, Robin Mc Bride, Sheryl Bontregar, Laurie Jewell, Britney Jackson, Pam Pylkis, and Elliot Schwartz

Motion to approve July Minutes by Scott Reeve and Second by Brian Bradshaw

**Finance Report**

Todd Zimmerman presented the monthly finance report in Ken Housh's absence.

Discussion on old tuition debt and several questions on the report.

July finances not voted on by the board and moved to next month.

**Minutes Review and Approval**

Review and discussion on July's meeting minutes. Motion for approval of the meeting minutes: Scott Reeve, Second by Brian Bradshaw.

**Chairman's Report**

Bylaws Schedule – Matt to work with Steve to set-up a schedule to begin reviewing the bylaws in September on Saturday mornings.

B&I Drive – June, July, August - Update on the status.

Staff appreciation lunch - This Wednesday at noon at Midway Baptist Church.

Audit Update - E-mail received requesting information from the financial office.

Website - Website completed and sent to DeWitt to upload to web. DeWitt found several software updates.

**Principal Zimmermans Report**

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Psalms 145 Verse 5 - Devotional from Todd Zimmerman

Introduction of new staff members to the board.

Enrollment: 156 Students

Back to School Nite this Thursday - Chili cook-off

Family Prayer Night - Sept 1st 7:00pm

Full Moon Advertising - \$300 per 1/18th of a page for one year - Printed and distributed once per month. Discussion on previous dealings with the service.

Sept 25th Grandparents Day

Patriots in Action - Oct 9th - Discussion on when to have Work-a-thon and how to incorporate Patriots in action into the theme.

### **Building and Grounds Report**

Volunteers critical to how well the school looks. Discussion on setting up a booth at Back to School Night.

Discussion on open projects that the committee is working on.

Chemical Bank and The Chapel will be sending in team's this fall to help with projects. Brian and Todd to identify the projects that each team will work on.

### **Academic Report**

Grants for text books and AR reading being written.

### **Advancement Committee Report**

Committee met August 13th. Discussion on the first meeting and the projects that the committee is focusing on. Standing meeting will be on the 3rd Thursday at 6:30pm each month.

### **Business and Industry**

Nothing at this time.

### **Technology Report**

New website being reviewed.

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**Grant Updates**

Upton Foundation meeting scheduled for September 21st.

**New Business**

Berrien County Youth Fair - Reviewed attendance and feedback from the booth attendees.

**Closing Prayer**

**Closed Meeting 8:45pm**

Board discussed sensitive financial and staff items with the board members.